

## ABSTRACT

An image inputting and outputting apparatus which permits registration and fetching of document image data and which is so configured that choices with regard to registration and fetching of 5 document image data can be made in simple procedures. To be specific, when instructions for registration and fetching document image data are received, dialog-type control means 100 inquires of the user about choices with regard to registration or fetching. On the basis of information provided by the user in answer to the inquiry, the means 100 issues 10 instructions to document management means 300. For example, it is so arranged that the document image data just registered or fetched is specified by dialog-type control means 100 as next document image data to be fetched. That makes it possible to fetch in simple procedures again the document image data just registered or fetched.

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